



611.07 Inmate Subsistence Fees

Number Series: 600 - Corrections Division
Approved Date: June 18, 2019
Review Due Date: June 18, 2020

Sheriff's Approval: Digital
Review Frequency: Annually

611.07-1 Purpose

This Directive shall provide guidelines for charging fees to inmates for subsistence. This will help offset subsistence costs associated with an inmate's incarceration; e.g., admission, meals, laundry services, hygiene items, cleaning supplies, etc.

611.7.2 Policy

Inmates will be charged a one-time per incarceration "admissions subsistence fee" of \$30.00. The following inmates will be exempt from paying the admissions subsistence fee.

- I. Admissions subsistence fee exemptions:
 - A. Inmates participating in the Work Release Program
 - B. Federal inmates
 - C. Juveniles
 - D. Inmates held for Immigration Customs Enforcement (ICE) only
 - E. Inmates returned on court order or witness
 - F. Inmates sentenced from court
 - G. Inmates with only enough funds to post bail will not be assessed the admissions subsistence fee at the time of booking. However, their account will be debited the admissions fee.
 - H. Marchman Acts
 - I. Inmates determined to be not guilty of charges (by reimbursement).

611.7.3 Procedures

- I. Admissions Subsistence Fee - Booking is responsible for managing all aspects of charging inmates admission subsistence fees.
 - A. Inmates will be notified of the procedures for charging fees for admission at the time of booking.
 - B. The following are procedures shall be used for charging fees for subsistence:
 - 1. Booking room personnel will determine exempt status as stated in paragraph 611.07-2 (I).
 - 2. Non-exempt inmates will be charged \$30.00 for their admission subsistence fee.

3. Inmate accounts which do not contain the required \$30.00 admissions subsistence fee will have any monies in their account debited immediately following account activation. Funds received during an inmate's incarceration will be subject to the payment of the subsistence fee. A debited account will remain active indefinitely.
- C. Inmates who are found not guilty shall be reimbursed for the cost of the admissions subsistence fee. A disposition from the Clerk of the Court will be required from the inmate prior to reimbursement of funds. This is not an automatic process and will only be addressed when a former inmate makes a request and produces the proper documentation as noted previously.

REFERENCES

State/Federal Regulations:

Florida Model Jail Standards

FCAC:

N/A

PREA:

N/A

Forms:

N/A

Other Policy/ Procedure References:

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